

# The Neurosciences Foundation Privacy Policy

## **Our contact details**

Name: KMG Consultants

Address: 6 Murchison, Westerlands Park, Glasgow, G12 0FA

Website: <https://neurosciencesfoundation.org.uk/>

E-mail: [info@neurosciencesfoundation.org.uk](mailto:info@neurosciencesfoundation.org.uk)

Date policy completed: 05/05/2021

## **The type of personal information we collect**

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)

## **How we get the personal information and why we have it**

Most of the personal information we process is provided to us directly by you:

- If you use our website, the software used to create The Neurosciences Foundation website (<https://neurosciencesfoundation.org.uk/>) uses "cookies" (small identification tags consisting of a series of letter, numbers or characters) to monitor the way that visitors use the site. These "cookies" are used purely by the website software for technical purposes to improve the efficiency of the site and to collect anonymous data on the numbers of people visiting the various pages of the website.

We also receive personal information indirectly, from the following sources in the following scenarios:

- If we receive donations from any online fundraising platforms e.g. JustGiving

If you have agreed to be contacted by us we use the information in order to inform you about the how the work of the charity is progressing and to notify you of any fundraising events.

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Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information is:

**Your consent. You are able to remove your consent at any time. You can do this by contacting** The Neurosciences Foundation, KMG Consultants, 6 Murchison, Westerlands Park, Glasgow, G12 0FA or by emailing The Neurosciences Foundation at [info@neurosciencesfoundation.org.uk](mailto:info@neurosciencesfoundation.org.uk).

## How we store your personal information

Your information may be stored in a contact management system or a password protected database so that we can personalise communications about the charity. To do this we keep contact, donation amount and fundraising details.

If we receive a request from you removing your consent we will delete your information from our databases.

## Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

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**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at The Neurosciences Foundation, KMG Consultants, 6 Murchison, Westerlands Park, Glasgow, G12 0FA or by emailing The Neurosciences Foundation at [info@neurosciencesfoundation.org.uk](mailto:info@neurosciencesfoundation.org.uk).

If you wish to make a request.

## How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at The Neurosciences Foundation, KMG Consultants, 6 Murchison, Westerlands Park, Glasgow, G12 0FA or by emailing The Neurosciences Foundation at [info@neurosciencesfoundation.org.uk](mailto:info@neurosciencesfoundation.org.uk).

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>